

TLM MANAGEMENT LTD

Site Rules

Basildon SS13 1EB

WHILST IN THE YARD

- No use of mobile phones whilst driving or operating any plant
- Obey all instruction/requests from site staff
- No children or pets on site
- Observe and adhere to speed limits and signage at all times
- Never leave a vehicle unattended unless authorised to do so by site manager/supervisor. In the event you are leaving your vehicle, please ensure you remove your keys and keep them upon your person. They are your responsibility
- Park in designated areas only
- Do not wander around the yard unaccompanied
- No smoking in the yard other than the designated smoking area
- All breakdowns must be reported to the site manager/supervisor immediately

PPE

- Mandatory hi vis clothing and safety boots must be worn when on site
- Gloves to be worn when handling waste

ACCIDENTS OR INCIDENTS

- Be aware of pedestrians
- Drive to road and weather conditions
- No riding on the outside of any vehicles
- Use all reversing aids available
- Do not approach any vehicle or plant until the driver has acknowledged your presence
- Be patient and wait your turn
- All vehicles and equipment must be used in a safe manner by a trained/qualified person
- Never stand or work under an unsupported hopper, bucket or bodywork
- All accidents MUST be reported to the site manager/supervisor at the time of the incident before leaving site
- In the event of noticing a fire, report to a member of site staff immediately and follow instruction from site staff
- If you require first aid- please speak to a member of staff who will call for a first aider. All injuries must be recorded in the on site accident book before you leave



01268 527773



transport@tlmmanagement.co.uk



www.tlmmanagement.co.uk

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TIPPING PROCEDURE - ALL VEHICLES

- Report to weighbridge upon arrival and present your Waste Transfer Note
- Vehicles exceeding their GVW will be reported to their operator and will only be allowed to discharge their load if authorised by on site supervisor or manager
- Once weighed in, proceed as instructed by site staff to the tipping area
- Once you have tipped your vehicle, ensure your vehicle body or bin is lowered with the doors secured shut before leaving the tipping area
- Weigh out on the weighbridge and collect your weighbridge ticket
- Ensure your vehicle is roadworthy before leaving site

DELIVERY PROCEDURE

- Please park outside or in the car park (if applicable) and walk into reception using the pedestrian access, where we will assist you

VISITORS/MAINTAINENCE PROCEDURE

- Please park your vehicle (if applicable) either outside of the yard or in the car park and report to reception where you can sign in and be seen to
- Please do not park /drive in the yard
- Please do not enter the yard on foot without permission and the appropriate PPE

IMPORTANT

- We will not tolerate any physical or verbal abuse towards any of our members of staff
- Failure to adhere to our site rules may result in refused entry or being barred from site
- If you have any questions regarding site safety/rules, please do not hesitate to contact us using the details overleaf



Please note for security reasons we operate a digital CCTV system 24/7, however, we may refer to these in the event of any incidents or accidents that occur